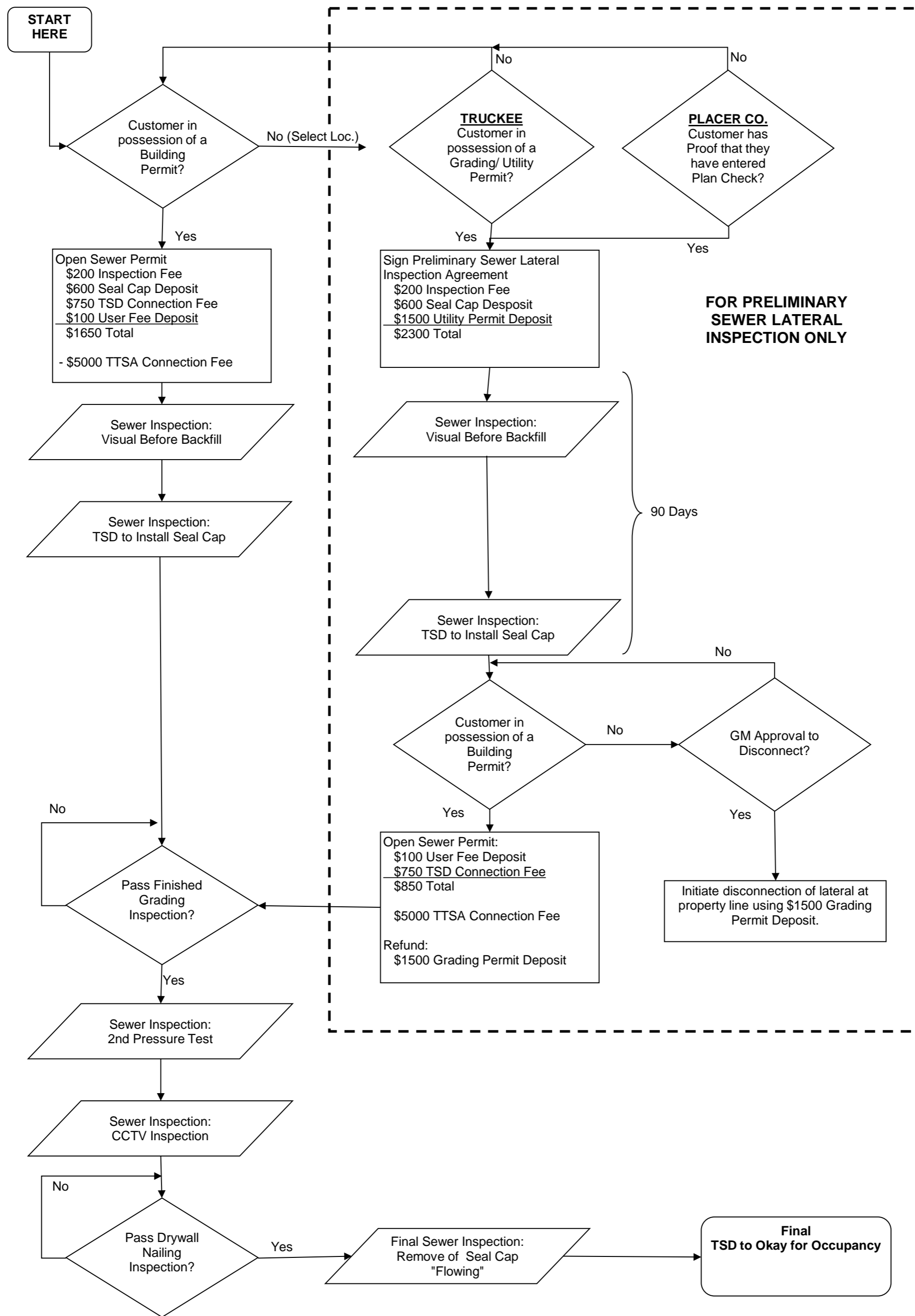


**TRUCKEE SANITARY DISTRICT  
RESIDENTIAL CONNECTION PROCESS  
(EFFECTIVE 6/19/17 ORDINANCE 1-2017)**



**PRELIMINARY SEWER LATERAL INSPECTION AGREEMENT  
WITH GRADING/UTILITY PERMIT ISSUANCE**

I/we \_\_\_\_\_ (property owner) and  
\_\_\_\_\_(contractor) request that Truckee Sanitary District  
(TSD) provide a Preliminary Sewer Lateral Inspection for the property located at  
\_\_\_\_\_, APN \_\_\_\_\_.

**My/our signature below indicates that I/we agree to and understand the following terms and conditions:**

**Owner/Contractor:**

- Must provide TSD a Town of Truckee issued Grading/Utility Permit (Permit No: \_\_\_\_\_) or proof that a building permit application has been submitted to Placer County (Permit No: \_\_\_\_\_)
- Must provide a completed Designation of Authorized Agent form (if necessary)
- Must provide site plan that shows sewer connection point and location of building sewer lateral, driveway location, surface elevation and invert elevation of house clean out and property line connection point, and location of other underground utilities.
- Understands obligation to reinstall and retest sewer lateral (agrees not to request a variance), if at final sewer inspection it is determined that the sewer lateral installation does not comply with District Code Ordinance 1-2017 due to changes made during plan check or the construction process.
- Must make payment of: 1) TSD \$200 Inspection Fee, 2) TSD \$600 Seal Cap Deposit, and 3) TSD \$1,500 Utility Permit Deposit. **\$1,500 Utility Permit Deposit may be used by TSD to disconnect lateral at property line for failure to open sewer permit within 90 days.** Utility Permit Deposit is refunded approximately two weeks after sewer permit is opened.

**Payment and Preliminary Sewer Lateral Inspection does:**

- Allow TSD to provide an initial visual sewer lateral inspection before backfill.
- Allow TSD to install a seal cap.

**Payment and Preliminary Sewer Lateral Inspection does not:**

- Open a sanitary sewer permit with the TSD or Tahoe-Truckee Sanitation Agency
- Constitute a right to connect to sanitary sewer system
- Constitute a right to use the sanitary sewer system

**A Sewer Permit will not be issued and connection rights will not be available until such time as the following items have been met:**

- Provide TSD an issued Building Permit
- Payment of fees:
  - TSD Connection Fee (\$750) and User Fee Deposit (\$100)
  - Tahoe-Truckee Sanitation Agency Connection fee (\$5,000)
- Completion of all other necessary and/or required inspection and administrative items, including mainline dedication

Please note that fees and deposits noted above are subject to change in the future. Owner/Contractor shall be responsible for payment of fees and deposits that are applicable at the time payment is made.

**I/we hereby acknowledge and agree to the above terms and conditions:**

Property Owner Signature	Property Owner Printed Name	Date
Contractor Signature	Contractor Printed Name	Date

**BOARD OF DIRECTORS**

Dennis E. Anderson  
Jerry Gilmore  
Brian Kent Smart  
Ron Sweet  
Nelson Van Gundy

**BLAKE R. TRESAN, P.E.**  
General Manager  
Chief Engineer



12304 Joerger Dr. • Truckee, California 96161-3312  
Telephone (530) 587-3804 • Fax (530) 587-1340

**DESIGNATION OF AUTHORIZED AGENT**

I/We \_\_\_\_\_, property owner(s) of record of County Assessor's Parcel Number \_\_\_\_\_, located at \_\_\_\_\_, hereby request sanitary sewer service from Truckee Sanitary District (District). I/We authorize the following individual to appear on my/our behalf to sign receipts, permit application documents, and to pay fees as my/our agent:

<b>AGENT:</b>	_____	<b>Contractor</b>	_____
Business Name	_____	<b>Property Mgr.</b>	_____
Address	_____	<b>Other (specify):</b>	_____
	_____		_____
Email	_____	Phone	_____

**PROPERTY OWNER:**

Address \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

I/We agree to be bound by the rates, rules, and regulations of the District including the Ordinance regulating the use of the District facilities and adopting the rates and charges for such use. **I/We understand that I/we, as owner(s) of record of the above-referenced property, remain ultimately responsible for payment of any District charges due on this property along with any penalty or interest charges for non-payment.** I/We understand that the policy of the District is to send delinquent charges on June 30<sup>th</sup> of each year, to the county in which the property lies for collection, so that these charges will appear on the property tax bill as delinquent Truckee Sanitary District sewer charges.

I/We certify under penalty of perjury that I/we am/are the owner(s) of record of the above referenced property and am/are authorized to request and apply for sanitary sewer service. I/We understand that any falsification in this designation will be grounds for discontinuance of service. I/We understand that it is the responsibility of the above named agent to provide the property owner with copies of all receipts and permit application documents signed on my/our behalf. This designation will expire when authorized by me/us in writing. A photo copy or facsimile of this document shall be as good as the original.

_____ Signature of Owner	_____ Date	_____ Signature of Owner	_____ Date
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**THIS OUTLINE IS A SUMMARY OF TSD INSTALLATION REQUIREMENTS. FOR A COMPLETE DESCRIPTION AND FIGURES, REFER TO THE ORDINANCE 1-2017 DISTRICT CODE.**

**([www.truckeesan.org](http://www.truckeesan.org))**

**I. MATERIALS**

- A. Gravity - 4" SDR 35 or approved equal (appendix A-5, page 74) for single and double service. 6" SDR 35 or approved for 3 units or more and all commercial projects. **CIP, ABS pipe, & glued fittings are not allowed.**
- B. Tracer wire -10 gauge THW, THHW, TW, THWN, must be attached to pipe and continue up each riser into each cleanout box. Waterproof splicing when necessary. SEC. 7.12, page 33
- C. Residential Pump Systems. SEC. 7.16, page 34

Call USA 48 hrs. before you dig: 1-800-227-2600 or 811

**II. TRENCHING**

- A. DOUBLE SEWER SERVICE - Both wyes at property line must be exposed for visual inspection to determine proper connection point. SEC. 7.05, page 29.
- B. COMMON UTILITY TRENCH - Water - minimum 1' over and 1' up. All other utilities minimum 18" to the side. No utilities over sewer except to cross with 1' minimum clearance.
- C. LONG LATERAL - Property lines must be strung to determine appropriate side of property/P.U.E. for trench placement. See SEC. 3.05, page 10.
- D. Slope - 4" pipe, 2% (0.0208) or 1/4" per foot minimum. 6" pipe, 1/2% (0.005) or 1/16" per foot minimum.
- E. A minimum of 30" compacted fill shall cover all gravity building laterals. SEC. 7.07, page 30. Cover less than 48" in vehicular traveled ways requires heavier walled pipe as listed in Appendix A-5, page 74.
- F. Trench must be free of foreign material before backfill. For Ground Water, see SEC. 7.09, page 30.
- G. Pipe zone bedding shall be imported Class 1 or Class 2 material or equivalent, as approved by the District Inspector. 6" bedding under pipe, with 12" minimum above top of pipe. SEC. 7.09, page 30.
- H. Intermediate backfill with imported or native, no rocks bigger than 3", for compaction requirements (refer to figures 14, 15, 16, 17, pages 168- 174). For WINTER CONDITIONS, see SEC. 3.03, page 9.
- I. It is the owner or their agent's responsibility to expose the sewer stub out and determine adequate fall before installation of the building lateral and/or establishing the building finished floor elevation. SEC. 3.09, page 12.

**III. CLEANOUTS, SEC. 7.10, page 31 / Figure 10/ Figure 10A, page 158-160**

- A. Two-way cleanout installed at property line and a one-way cleanout within 5' of where the sewer pipe exits the building foundation.
- B. Cleanouts must be installed upstream of all bends 45 degrees or greater.
- C. Cleanouts must be installed every 100 ft. (maximum) on long laterals.
- D. Risers to be cut 3" to 8" below grade, plug with gas tight, removable plug and boxed to finish grade. **Push on gasket caps are not allowed.** Cleanout box lids must read "S" or "SEWER" and be traffic rated concrete boxes with cast iron lids.
- E. A **Backflow Prevention Device** (Sec 7.11, page 32) may be required per California UPC Sec. 710.0 & 710.01. Contact the Town of Truckee or Placer County Building Department.

**IV. INSPECTIONS AND TESTING - To schedule Inspections, call TSD 48 hours in advance, (530) 587-3804.**

*The owner or agent is required to be on site at time of each inspection.*

- A. VISUAL INSPECTION, SEC. 7.09, page 30. Pipe must be buried to spring line (halfway up pipe) and tracer wire installed prior to visual inspection. Provisions will be made for installation of SEAL CAP at this time. SEC. 7.03, page 28.
- B. PRESSURE TEST AFTER BACKFILL (OPTIONAL), A "Test after Backfill" can be scheduled upon request by owner or agent.
- C. PRESSURE TEST AFTER FINAL GRADING, SEC. 7.13, page 33. A pressure test is required after the structure has passed the Final Grading Inspection by the Building Division.  
**Air Test** - 3.5 psi for 5 minutes with maximum loss of 1/2 psi.  
**Water Test** - Accomplish 8' of head at house cleanout with a maximum of 15' of head at the downstream cleanout. The water level in the pipe must remain constant for 5 minutes.  
**SECOND TEST FOR PUMPS** – Pump Performance Testing- Velocity and static tests, alarm and security Test/TV.
- D. BUILDING LATERAL TELEVISION INSPECTION, SEC 7.14, page 34.  
Building lateral shall require a television inspection after the structure has passed the Final Grading Inspection by the Building Division. Owner shall be responsible for supplying TV Inspection and all associated costs. TSD inspector must be on site to view the TV Inspection as it is being performed.  
**NO TELEVISION INSPECTION REQUIRED FOR PUMP SYSTEM FORCE LINES.**
- E. SEAL CAP REMOVAL, SEC. 7.03, page 28. Prior to removal of the seal cap, the pressure test and TV inspection after final grading, must be completed and the house must pass the drywall nailing Inspection by the Building Division. Any tampering with the District numbered seals or any unauthorized seal cap removal will be subject to a charge of \$1000.00 as specified in Appendix A-1 pg. 65.