

# GENERAL MANAGER

## The Position

TSD is seeking a highly qualified individual to join its management team in the position of General Manager. The ideal candidate will be an experienced Wastewater professional motivated to help strategically plan and lead the District's functions and activities, provide policy guidance and program evaluation to the Board and management staff; ensures all regulator and contractual requirements are met; facilitates provision of services to the District residents and businesses; and fosters cooperative working relationships within the District, governmental and regulatory agencies. The incumbent will exemplify District Mission and Core Values.

## Truckee Sanitary District

Truckee Sanitary District (TSD) is an award-winning public agency responsible for the collection and conveyance of wastewater for the mountain community of Truckee, California, located 15 minutes from Lake Tahoe. Since 1906, TSD employees have been committed to providing outstanding service to accomplish the District's mission of protecting public health and the environment.

## The General Manager is responsible for the following programs:

- \* Plans, organizes, and administers codes, policies and objectives of the District Board of Directors
- \* Directs and coordinates goals, objectives, and programs
- \* Oversees capital and operational budgets for the District
- \* Reviews and approves all engineering plans, specs, and contracts
- \* Advises the District Board of Directors on issues, programs and financial status, and recommends long and short-range plans for District service provision, capital improvements, and funding
- \* Oversees administration, construction, use and maintenance of all District assets
- \* Represents the District in meetings with Governmental agencies, community groups, and legislative organizations
- \* Oversees selection, training, professional development, and work evaluation of District staff
- \* Monitors changes in laws, regulations, and technology that may affect District operations, and implements changes as required
- \* Contributes to a positive work environment by participating in solutions to problems as they occur.

For full job description, [click here](#)

*The Truckee Sanitary District is an Equal Opportunity Employer*



## TSD CORE VALUES:

Communication

Teamwork

Customer Service

Initiative

Judgement

Job Knowledge

Work Quality

Work Quantity & Productivity

Safety

Attendance



# GENERAL MANAGER



## **Qualifications:**

- \* Knowledge of principles, practices, methods and technical requirements of wastewater collections systems
- \* Ability to use tact, initiative, prudence, and independent judgement within general policy, procedural, and legal guidelines
- \* Bachelor's degree in business administration, public policy, finance, engineering or related field
- \* Ten years of management experience in a municipal or other public agency setting
- \* Master's degree, Executive Leadership certification, and experience working with an elected Board of Directors is highly desirable
- \* Must possess a valid driver's license in CA or NV

## **APPLICATION:**

[www.truckeesan.org/employment](http://www.truckeesan.org/employment)

Resume and cover letter are required for consideration.

## **EMPLOYMENT CONTINGENT UPON:**

- \* Pre-Employment Health Assessment
- \* Drug Screening
- \* Background Check

## **BENEFIT HIGHLIGHTS:**

- \* Sick Leave: 96 hours per year
- \* District paid medical, dental, and vision benefits for employee and their qualifying dependents
- \* California Public Employees Retirement System (CalPERS)
  - o Classic Members 2.7% @ 55
  - o New Members 2.0% @ 62
- \* Wellness HRA - \$500 per year
- \* Retiree Medical according to CalPERS vesting schedule
- \* Additional retirement benefits available for PEPRAs employees
- \* 457(b) and Roth voluntary benefits available
- \* Negotiable benefits may include, but are not limited to vacation/admin time, relocation assistance, vehicle allowance, etc.



## **POSTED:**

October 1, 2024

## **CLOSING DATE:**

November 15, 2024, 4:30pm  
First application review:  
November 21, 2024

## **COMPENSATION:**

This position is FLSA Exempt  
Negotiable starting at \$220,000

## **9/80 WORK SCHEDULE:**

Monday – Thursday, 7:00 a.m. to 4:30 p.m. (1/2 hour lunch)  
Every other Friday, 7:00 a.m. to 3:30 p.m. (1/2 hour lunch)

## **TSD's Mission**

Protect the public health and the environment while providing its customers the highest level of service consistent with the prudent management of public funds.

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