

NON-EXEMPT

LABORER

DEFINITION

Under direct supervision, learns and performs a variety of semi-skilled work in support of District wastewater collection system inspection, preventive and corrective maintenance, and cleaning activities; assists in performing underground televised wastewater line inspection and hydrocleaning of sewer lines; and performs other duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives direct supervision and training from the Collection System Maintenance Supervisor. Work instruction and shift leadership may be provided by a Maintenance Worker III. Exercises no supervision of staff.

CLASS CHARACTERISTICS

This is a class that may work on a seasonal, temporary or permanent basis. Incumbents learn, assist, and participate in District activities required to inspect, maintain, and clean collections system facilities and equipment, including main sewer lines and laterals. Assignments may vary with the skill and training of the incumbent; however, all employees are cross-trained in all assignments and the use of all work-related equipment. This class is distinguished from Collection System Maintenance Worker I/II in that the latter independently perform the greater variety of and more complex skilled work in all areas of collection system maintenance and repair and require a California Water Environment Association Collection System Maintenance Grade I or II certificate.

EXAMPLES OF DUTIES (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Learns to operate and operates hydro-cleaning equipment to clean and flush wastewater lines on a scheduled or emergency basis.
- Learns to inspect and inspects underground wastewater pipes, lateral connections, and associated appurtenances using closed-circuit television equipment to locate leaks, breaks, infiltration, and the buildup of dirt, debris, roots, and other materials on a scheduled preventive maintenance basis.
- Assists in responding to customer complaints or problems and using inspection equipment to identify causes and facilitate repair.
- Learns to set up and sets up traffic control and safety equipment when using vehicles on a street or other roadway; uses safety equipment, and observes all safety procedures as specified by the District.
- Notifies supervisor of the need for repair or additional maintenance as found during routine inspection and cleaning activities; prepares work orders or notes service requirements.

- Learns to service and maintain and services and maintains mobile equipment in a clean and orderly condition; makes minor repairs as needed; learns to service and repair television inspection and specialty hydro-cleaning equipment.
- Learns to mark and marks the location of underground wastewater lines in response to Underground Service Alert (U.S.A.) requests.
- Learns to clean and cleans out manholes and other drainage facilities.
- Assists in responding to emergency calls for service; assists in mitigating overflow spills and damage as required.
- Learns to perform and performs installation, maintenance, and repair of underground lines.
- Maintains accurate records of work performed.
- Performs snow removal in the winter season, operating snowplows, snow blowers, or shovels.
- Maintains external premises of District facilities including weeding, painting, basic carpentry, and other tasks as assigned.
- Contributes to a positive work environment by participating in solutions to problems as they occur.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Basic principles and practices of mobile equipment servicing and repair.
- Basic safety practices related to the work, including confined space entry.
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Basic computer applications related to the work.
- Techniques for providing a high level of customer service to public and District staff, in person and over the telephone.

Ability to:

- Learn to perform semi-skilled work related to the inspection, maintenance and cleaning of underground sewer lines and laterals and pumping stations.
- Learn to perform servicing and minor maintenance on a variety of stationary and mobile equipment.
- Learn to safely use hand and power tools related to the work and drive and operate trucks and hydro cleaning equipment.
- Interpret, apply, explain, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
- Read maps, manuals, and specifications.
- Assist in responding effectively to emergency situations and troubleshoot such situations.
- Understand and follow oral and written directions.
- Effectively communicate verbally.
- Maintain accurate records of work performed.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of the work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to the completion of the twelfth (12th) grade. Some experience in wastewater or storm sewer line cleaning and maintenance or in underground pipeline construction is desirable.

Licenses and Certifications:

- Must possess a valid California (or Nevada) Class C driver's license and have a satisfactory driving record.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office and shop setting and use standard maintenance tools and equipment, including a computer; mobility to inspect various wastewater collection systems; physical stamina to perform system and maintenance repair work, work on uneven terrain and lift and carry equipment and materials weighing up to 100 pounds; ability to operate a motor vehicle; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, over the telephone and a two-way radio.

ENVIRONMENTAL ELEMENTS

Employees work in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with difficult and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

Work in this class requires wearing respiratory protective equipment at times; when assigned to such work, facial hair must be shaven when it interferes with the safe fitting of respiratory protective equipment.